



Acuity Unified Communications Ltd
2nd Floor, Quadrant House
31-65 Croydon Road
Caterham, Surrey
CR3 6PB

T 0333 344 3030
F 0333 344 3020
E info@acuityuc.com
W www.acuityuc.com

Support 0333 344 3010
Accounts 0333 344 2242

PRIVACY POLICY

This policy informs our users of our Services including our website of the different areas of information we the “service provider” will collect from you or which is provided by you and how it will be processed. If you choose to use our service, then you agree to the collection of data in accordance with this policy. We will not use or share your information with anyone except as described in this Privacy Policy.

DATA CONTROLLER & DATA PROCESSOR

The Data Controller for Acuity Unified Communications, LTD., is:

John Dowbiggin Managing Director
john.dowbiggin@acuityuc.com

The Data Processor for Acuity Unified Communications, LTD., is:

Kenneth Mc Cleft
ken.mccleft@acuityuc.com

Acuity Unified Communications
Unit 17-18 Hollins Business Centre
62 Rowley Street
Stafford, ST16 2RH

+44 3333 443010

SUPERVISORY AUTHORITY REGISTRATION

We are registered with the ICO (Information Commissioners Office) and comply with the General Data Protection Regulation 2018.

LEGAL BASIS

We collect your data to fulfil the services which we provide to you under the terms of the contract you sign with us for those services. To enable us to perform the services required under the contract we require personal identifiable information about you the customer and your employees.

If you contact us via our website and you enter your personal identifiable data into our website you accept that we will collect that data for the purposes intended. By entering your data into our website you accept we will retain that data and may / will contact you using the data you have entered.





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We Acuity Unified Communications LTD will not retain any data of any person unless it has been provided to fulfil the terms of a contract between you and us or you have entered that data into our website or other systems for which we use to offer our services to you.

By you entering your data into our website and other systems we will process that data and may contact you and may retain that data.

No data collection will be excessive, and we will collect exactly what we need to comply with our legal requirements.

THE WEBSITE

<https://www.acuityuc.com> and its owners, Acuity Unified Communications, LTD., will ensure the necessary steps are taken to protect your information. Our website is secure with https://, so any data we collect on our website is secure.

DATA COLLECTION ON OUR WEBSITE

We have a contact form on our website where we ask for the following details for these reasons:

- Name – We need to know your name so we can make contact with you.
- Company-We like to know which company you are contacting us from so we can do some research on how we can provide the best service to you.
- Telephone Number – We would like to give you call so we can introduce ourselves properly and identify your immediate needs.
- E-mail – In the event we cannot reach you by telephone, we will send you an e-mail to let you know we have tried to make contact.
- Message – We need to know what specific services you are looking for.

COOKIES

Cookies are small pieces of text sent by your web browser by a website you visit and stored on your computer's hard drive. Information on how to delete or reject cookies or for further information on our cookies, can be found in our Cookie Policy.

CONTACT AND COMMUNICATIONS

You have the right to withdraw your consent to be contacted at any time by e-mailing forgetme@acuityuc.com

Telephone calls are recorded or monitored for training, quality and record purposes.

HOW WE STORE YOUR DATA

The information that we collect from you is stored on our secure servers. We have strict access controls over who can see your data and for what reason. Your data will only be stored for as long as necessary to perform the services we provide to you or to conform to any legal and regulatory requirements.

